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**MINUTES**

**University of Victoria Students’ Society**

**Monday July 9, 2018 – SUB Upper Boardroom, 6:00 pm**

**ATTENDANCE:** Gilson, Graham, Whittla, Wood, Zhang, Kerr, Arnold, Blecha, Chasib, Angelblazer

Staff: Studney, James

1. **CALL TO ORDER**

Angelblazer called the meeting to order at 6:05pm.

1. **ACKNOWLEDGEMENT OF TERRITORIES**

Angelblazer acknowledged the territories.

**3. ADOPTION OF AGENDA AND MINUTES; RATIFICATION OF DIRECTORS**

 a. Adoption of Agenda

* Agenda of 2018/07/09

**MOTION TO ADOPT - WHITTLA/ZHANG**

**MOTION CARRIED**

**MOTION TO AMEND - ANGELBLAZER/GRAHAM**

Add to end of new business:

**RECOMMENDED BY CLUBS COUNCIL**

**MOTION 2018/07/09: 10 - ANGELBLAZER/**

**BIRT** Strive to Thrive is ratified as a club without funding for the summer term.

**MOTION CARRIED**

**MOTION TO AMEND – ANGELBLAZER/GRAHAM**

Add to end of Director Reports:

**Isabella Lee (37 hours + sick days + vacation days)**

* Chaired ARC
* Responded to emails
* Held office hours
* Cheque reqs
* Sticker roadtrip
* Member Outreach
* Executive Committee
* Operational Relations

**MOTION CARRIED**

b. Adoption of Minutes

1. BoD
	* + 2018/06/18

**MOTION TO ADOPT – GILSON/GRAHAM**

**MOTION CARRIED**

1. Executive Committee
* 2018/06/20
* 2018/07/06

**MOTION TO ADOPT - WHITTLA/KERR**

**MOTION CARRIED**

c. Ratification of Directors

**MOTION 2018/07/09: 01 – ANGELBLAZER/GILSON**

**BIRT** Karina Dhillon be ratified as the UVSS Feminist Collective representative to the 2018-2019 UVSS Board of Directors, as decided by the Collective at a general meeting.

**MOTION CARRIED**

**4. PRESENTATIONS & ANNOUNCEMENTS**

 a. PRESENTATIONS

b. ANNOUNCEMENTS

**5. REPORTS**

**a. REPORT – EXECUTIVE DIRECTOR**

Strategic Plan Implementation, Society Finances & Operations

(re: BoD Policy Section 1, Part 3.2.l)

**b. REPORT – DIRECTOR OF FINANCE & OPERATIONS**

 Society Finances (re: BoD Policy Section 2, Part 7.1)

**c. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU**

 I. Pride

 II. The UVSS Feminist Collective

 III. NSU

 IV. SOCC

 V. SSD

**e. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS**

1. Advocacy Relations Committee
2. Campaigns
3. Clubs Council
4. Course Union Council
5. Electoral
6. Events
7. Executive
8. Finance & Operations
9. Member Outreach & Engagement
10. Policy Development
11. SUB Business Marketing
12. SUB Occupants

**6. QUESTION PERIOD (15 mins)**

**7. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**RECOMMENDED BY ELECTORAL COMMITTEE**

**MOTION 2018/07/09: 02 - ARNOLD/WHITTLA**

**WHEREAS** the Electoral Office was significantly over budget for the two electoral events in 2017-2018;

**WHEREAS** Electoral Committee determined the reasons why and developed a course of action to mitigate unforeseen expenses in the future; and,

**BIRT** Electoral Committee will recommend changes to the Electoral Policy and operational procedures to Policy Development Committee to prevent cost overruns in the future;

**BIFRT** the chair of Electoral Committee will report back to the Board of Directors prior to the beginning of the next Electoral Event on the status of these recommended changes.

**MOTION CARRIED**

**MOTION 2018/07/09: 03 - WHITTLA/GILSON**

**BIRT** up to $10,000 be transferred from the Food Bank Trust to Food Bank Program Operating Budget to cover the costs that the Food Bank made in the 2017-2018 Board Term.

**MOTION CARRIED**

**MOTION 2018/07/09: 04 - WHITTLA/GRAHAM**

**BIRT** up to $12,000 from the Government Relations and Outreach Fund be transferred into the Campaigns Operating Fund to cover costs relating to campaigns made in the 2017-2018 Board Term.

**MOTION CARRIED**

**MOTION 2018/07/09: 05 - WHITTLA/KERR**

**BIRT** up to $24,000 from the Election Fund be transferred into the Elections Operating Fund to cover costs relating to elections made in the 2017-2018 Board Term.

**MOTION CARRIED**

**MOTION 2018/07/09: 06 - WHITTLA/WOOD**

**BIRT** up to $5,000 from the Special Events Trust be transferred into the Special Events Operating Budget to cover costs relating to special events made in the 2017-2018 Board Term.

**MOTION CARRIED**

 **c. NEW BUSINESS**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2018/07/09: 07 - ANGELBLAZER/ARNOLD**

**WHEREAS** the UVSS does not have consistent criteria for granting Health and Dental Plan appeals;

**WHEREAS** criteria in Board of Directors (BoD) policy will keep the appeal results consistent from year-to-year;

**BIRT** that BoD policy Section 2, Part 3, 3.7 be amended to read as follows, and 3.7 is renumbered accordingly:

**c. Health & Dental Plan Appeals Criteria**

**In order to be granted an appeal, members must have not yet accessed the UVSS Health and Dental Plan, provide proof of alternate coverage for both/either extended health and extended dental insurance, and have fulfilled at least one of the following criteria:**

1. **Members who are in their first year at UVic;**

**ii. Members who have not appealed previously;**

**iii. Members whose registration falls outside of the Change-of-Coverage Period;**

**iv. Members who mistakenly opted out from the Graduate Students’ Society (GSS) site within the Change-of-Coverage Period; or,**

**v. Other extenuating circumstances as agreed upon by the Health Plan and Dental Plan Appeals Committee.**

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2018/07/09: 08 - ANGELBLAZER/WHITTLA**

**WHEREAS** the Health and Dental Plan Appeals Committee often receives appeals after a semester or longer has passed, creating a backlog of appeals;

**WHEREAS** the appeals process is an intensive and time-consuming procedure for members of the committee, including at least one university representative, who is typically the Registrar;

**BIRT** that BoD policy Section 4, Part 3, 3.3 be amended to state the following and Part 3. Duties is renumbered accordingly:

**3. Duties**

a. Review and adjudicate written appeals of UVSS Health **and Dental Plan** assessments within30-days of submission **during** **the semester in which fees are assessed, and not consider appeals made after the last day of classes for that semester.**

~~b. Review and adjudicate written appeals of UVSS Dental Plan assessments within 30 days of submission.~~

c. When adjudicating, the committee shall take the appellant's opt-out and appeal history into account.

d. When adjudicating, the committee shall not consider any appeals submitted by a parent or guardian of the appellant, unless the authority to do so on behalf of the appellant has been legally granted to that parent or guardian.

e. **The committee will only consider appeals to opt out of the plan and will not consider appeals to opt down from the Enhanced Plan to the Basic Plan.**

f. At the first meeting of each semester, familiarize committee members with all policy relevant to the committee, including its terms of reference, and conduct a review of policy for the purpose of providing recommendations to Policy Development Committee.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE**

**MOTION 2018/07/09: 09 - ANGELBLAZER/WHITTLA**

**WHEREAS** the name “Health Plan and Dental Plan Appeals Committee” is not consistent with other UVSS policies;

**BIRT** “Health Plan and Dental Plan Appeals Committee” is renamed “Health & Dental Plan Appeals Committee” in all instances in which it appears in Board of Directors policy.

 **MOTION CARRIED**

**RECOMMENDED BY CLUBS COUNCIL**

**MOTION 2018/07/09: 10A - ANGELBLAZER/GILSON**

**BIRT** Strive to Thrive is ratified as a club without funding for the summer term.

 **MOTION CARRIED**

**8. In Camera**

**a. Legal**

**b. Personnel Committee Report** (re: BoD Policy Section 5, Part 3.7.3)

i. Voting Members (directors) & Ex Officio Non-voting (excluded managers)

ii. Voting Members – Directors Only (no excluded managers)

**MOTION TO MOVE IN CAMERA – WOOD/KERR**

**MOTION CARRIED**

The meeting moved in camera at 6:32pm.

**MOTION TO MOVE OUT OF CAMERA – GRAHAM/GILSON**

**MOTION CARRIED**

The meeting moved out of camera at 7:03pm.

**9. MEETING TIMES**

**The next meeting scheduled by the Board of Directors is:**

Monday July 16, 2018, in the SUB Upper Boardroom.

**10. ADJOURNMENT**

**11. DIRECTOR REPORTS**

**Curtis Whittla (109 hours)**

* Campaigns Committee
* Operational Relations Committee
* Member Outreach Committee
* Cheque Signing
* Executive Committee
* UVSP Hiring Committee
* Martlet Interview
* Jouta Introductory Call
* Cash Clerk Hiring Committee
* Occupational Health and Safety Committee
* ZAP Proposal Meetings
* Electoral Committee
* Studentcare Call
* Policy Development Committee
* Answering Emails

**Noor Chasib (101 hours)**

* Sent and responded to emails
* Completed organizing events goals for the year
* Answered calls
* Finished laying out events for the year
* Went to committee meetings
* Went to board meeting
* Went to CFUV board meeting
* Signed cheques
* Worked on changes for campus kick off
* Met with CFUV
* Met with Westlake
* Started planning workshops for year
* Worked on sponsorship package

**Pierre-Paul Angelblazer (45 hours + vacation days)**

* Electoral Reform outreach planning
* Municipal Elections Set-up planning
* Strat Plan consultation
* Ombuds Hiring Process
* Exec Committee
* UVic Res Site Consultation
* Member Outreach power sessions
* Operational Relations

**Mary Wood (6 hours)**

* Board meeting
* Campaigns committee meetings
* Met with Graphics department
* Worked on Rethink logo

**Tyler Arnold (3.5 hours)**

* Board meeting - 1 hour
* Electoral committee - 1.5 hours
* Preparation for electoral committee meeting - 1 hour

**Haichuan "Shaun" Zhang (2 hours)**

* board meeting 18 June 2018
* Assisted Director of Campaigns & Community Relations in budgeting for campaign swag material

**Adrienne Graham (6 hours)**

* Food Bank meeting
* Member outreach committee

**Isabella Lee (37 hours + sick days + vacation days)**

* Chaired ARC
* Responded to emails
* Held office hours
* Cheque reqs
* Sticker roadtrip
* Member Outreach
* Executive Committee
* Operational Relations