



university of victoria
students' society

MINUTES - DRAFT

University of Victoria Students' Society

Monday August 13, 2018 – SUB Upper Lounge Boardroom, 6:00 pm

ATTENDANCE:

Directors: Angelblazer, Lee, Chasib, Kerr, Wood, Whittla, Zhang, Gilson, Graham, Arnold, Kerr

Staff: Robertson, Clark

1. CALL TO ORDER

Angelblazer called the meeting to order at 6:05pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Lee acknowledged the territories.

3. ADOPTION OF AGENDA AND MINUTES

- a. Adoption of Agenda
 - Agenda of 2018/08/13
- b. Adoption of Minutes
 - I. Executive Committee
 - 2018-08-08
 - 2018-08-01

MOTION TO ADOPT AGENDA — WHITTLA/GILSON
MOTION CARRIED

MOTION TO ADOPT MINUTES — WHITTLA/LEE
MOTION CARRIED

4. PRESENTATIONS & ANNOUNCEMENTS

- a. PRESENTATIONS
- b. ANNOUNCEMENTS

Mandatory training for the Board is scheduled for **Tuesday, August 28th** from **9:30-4pm!** Please do everything in your power to be there. RSVP to Alannah at comm@uvic.ca by **August 14th**. (Or, if you already know you can make it, RSVP now by telling her your favourite ice cream flavour.)

5. REPORTS

A. REPORT – EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations
(re: BoD Policy Section 1, Part 3.2.1)

B. REPORT – DIRECTOR OF FINANCE & OPERATIONS

Society Finances (re: BoD Policy Section 2, Part 7.1)

C. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU

- I. Pride
- II. The UVSS Feminist Collective
- III. NSU
- IV. SOCC
- V. SSD

E. REPORTS – COMMITTEES AND COUNCILS

- I. Advocacy Relations Committee
- II. Campaigns
- III. Clubs Council
- IV. Course Union Council
- V. Electoral
- VI. Events
- VII. Executive
- VIII. Finance & Operations
- IX. Policy Development
- X. SUB Business Marketing
- XI. SUB Occupants

6. QUESTION PERIOD (15 mins)

7. MAIN MOTIONS

a. PRIORITY BUSINESS

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE

MOTION 2018/08/13: 01- WHITTLA/GILSON

BIRT up to \$33,000 be allocated from the Major Capital Account for the purchase of a new Point-of-Sale (POS) software capable of both consignment and retail at SUBText.

MOTION CARRIED

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE

MOTION 2018/08/13: 02- WHITTLA/GILSON

BIRT up to \$110,000 be allocated from the Major Capital Account for the purchase, implementation, and installation of a new self-serve print setup at Zap Copy, including new printers, workstations, and software.

MOTION CARRIED

RECOMMENDED BY FINANCE AND OPERATIONS COMMITTEE
MOTION 2018/08/13: 03 - WHITTLA/GILSON
BIRT the 2018-2020 UVSS Strategic Plan is adopted.

MOTION CARRIED

RECOMMENDED BY EXECUTIVE COMMITTEE
MOTION 2018/08/13: 04 - ANGELBLAZER/GILSON

BIRT up to \$250 is allocated from the donations budget towards the Fair Employment Week event.

MOTION CARRIED

b. OLD BUSINESS

No Old Business.

c. NEW BUSINESS

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE
MOTION 2018/08/13: 05 - ANGELBLAZER/WHITTLA

BIRT Part 5 of finance policy is amended as follows

- 5.1** Donations and Grants are defined as monies disbursed from the UVSS General Operating Fund to an organization ~~that does not receive monies from other UVSS Funds.~~ **as well as non-monetary donations such as but not limited to non-perishable food items, or use of UVSS equipment.**

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE
MOTION 2018/08/13: 06 - ANGELBLAZER/CHASIB

BIRT Clubs policy part 4, section 4.8, is created as follows:

4.8 ENTRANCE FEE EVENTS

- a. Once per semester, clubs may hold one [1] event in the Student Union Building with a set entrance fee. Clubs are not allowed to impose fees on club governance related events such as General Meetings or Executive meetings.**
- b. Paid events done through UVSS Catering and Conferences or booked outside the student union building shall be exempt from this policy**
- c. Entrance fees to club events may not exceed ten [10] dollars for UVic students.**
- d. Entrance fee events shall not be hosted using Special Project Grant Funding.**
- e. Exceptions to the one [1] booking limit and ten [10] dollar entrance fee must go through clubs council.**

MOTION TO AMEND — ARNOLD/ZHANG

BIRT the motion be amended as follows:
Strike 4.8 c and remove the \$10 limit

AMENDMENT FAILED

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/08/13: 07 - ANGELBLAZER/CHASIB

BIRT Clubs policy part 2 section 2.5 "Space Bookings" be amended as follows:

2.4 SPACE BOOKINGS

- a. ~~All~~ **Active** UVSS clubs are able to book the following spaces **without charge**, subject to availability. Vikes clubs are not able to book without charge:
 - i. Bookable tables and rooms in the SUB
 - ii. Bookable tables and rooms on campus
 - iii. Bookable outdoor spaces on campus
- b. Clubs may not use their space booking privileges for purposes that are outside the scope of their constitution or to secure space for other organizations that plan to conduct non-club related business.
- c. Clubs must follow all space booking policies and poster policy set out by the UVSS and UVic.
 - i. **Clubs hosting events in the Student Union Building that provides food must have that food provided by UVSS Catering & Conferences unless provided with a written refusal by UVSS Catering & Conferences.**
 - ii. **Should UVSS Catering & Conferences refuse, clubs have no restrictions on provided food.**
- f. **Room Bookings for Vikes clubs in the Student Union Building may be subject to costs imposed by the UVSS.**

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/08/13: 08 - ANGELBLAZER/ZHANG

BIRT Course Union Policy Part 4 be amended to include the following section:

4.8 ENTRANCE FEE EVENTS

- a. **Once per semester, clubs may hold one [1] event in the Student Union Building with a set entrance fee. Course Unions are not allowed to impose fees on club governance related events such as General Meetings or Executive meetings.**
- b. **Paid events done through UVSS Catering and Conferences or booked outside the student union building shall be exempt from this policy**
- c. **Entrance fees to Course Unions events may not exceed ten [10] dollars for UVic students.**
- d. **Entrance fee events shall not be hosted using Special Project Grant Funding.**
- e. **Exceptions to the one [1] booking limit and ten [10] dollar entrance fee must go through Course Unions Council**

MOTION TO AMEND — LEE/GILSON

Alter 4.8A to contain "course unions" and not "clubs."

MOTION CARRIED AS AMENDED

RECOMMENDED BY POLICY DEVELOPMENT COMMITTEE

MOTION 2018/08/13: 09 - ANGELBLAZER/GILSON

BIRT Course Union Policy Part 2 section 4 be amended as follows:

4. Table/ Room Bookings and Postering/ Chalking

- a. ~~All~~ **Active** UVSS Course Unions are able to book the following spaces **without charge**, subject to availability:
 - i. Bookable tables and rooms in the SUB
 - ii. Bookable tables and rooms on campus
 - iii. Bookable outdoor spaces on campus
- b. Course Unions may not use their space booking privileges for purposes that are outside the scope of their constitution or to secure space for other organizations that plan to conduct non-course union related business.
- c. Course Unions must follow all space booking policies and postering policies set out by the UVSS and UVic.
 - i. **Course Union hosting events in the Student Union Building that provides food must have that food provided by UVSS Catering & Conferences unless provided with a written refusal by UVSS Catering & Conferences.**
 - ii. **Should UVSS Catering & Conferences refuse, Course Unions have no restrictions on provided food.**

MOTION CARRIED

MOTION TO RECESS UNTIL 7:30PM — WHITTLA/LEE

MOTION CARRIED

MOTION TO MOVE IN CAMERA — WHITTLA/LEE

The meeting moved in camera at 7:30pm

8. In Camera

a. Legal

b. Personnel Committee Report (re: BoD Policy Section 5, Part 3.7.3)

- i. Voting Members (directors) & Ex Officio Non-voting (excluded managers)
- ii. Voting Members – Directors Only (no excluded managers)

MOTION TO MOVE OUT OF CAMERA — LEE/WOOD

MOTION CARRIED

The meeting moved out of camera at 8:30pm

MOTION TO RECESS UNTIL 8:35PM — WHITTLA/LEE

MOTION CARRIED

MOTION TO MOVE IN CAMERA — WOOD/ZHANG

MOTION CARRIED

The meeting moved in camera at 8:35pm

MOTION TO MOVE OUT OF CAMERA — ARNOLD/ZHANG

MOTION CARRIED

The meeting moved out of camera at 9:11pm

MOTION 2018/08/13: 10 - WHITTLA/WOOD

BIRT the Board supports, in general, the proposal submitted by Coca-Cola for over the counter beverages within the SUB and directs the Director of Finance and Operations and General Manager to finalize contract details.

BIFRT the Board supports the finalization of contract details regarding vending which will allow top sellers from all brands to be included.

MOTION CARRIED

MOTION 2018/08/13: 11 - WHITTLA/GRAHAM

BIRT Erika MacTavish is ratified in the permanent employee position of Catering and Conferences Manager.

MOTION CARRIED

MOTION 2018/08/13: 12 - WHITTLA/GILSON

BIRT the Board supports, in general, the creation of a user access fee for individuals enrolled in Continuing Studies which would allow them to be assessed both the UPASS and UVic recreation user fee and directs the Director of Finance and Operations and General Manager to finalize contract details with a likely implementation date of January 2019.

MOTION CARRIED

9. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday August 27, 2018, in the SUB Upper Boardroom.

10. ADJOURNMENT

The meeting adjourned at 9:11pm

11. DIRECTOR REPORTS

Ainsley Kerr (76 hours):

- External meetings re: GOTV campaign
- Peer support center coordination with committee
- Met with peer support center volunteers
- SVSEC planning committee/coordination
- MOCO hiring interviews
- Exec committees/Campaigns Admin
- Tabling admin prep
- Mental health teleconference with Dpt. Advanced Ed/ABCS
- AMS/ABCS/SFSS coordination/prep re: student housing working group / potential BC student housing development plan
- Permanent residency workshop prep

- Mental health 'wellness drop in zone' coordination with OSL

Noor Chasib (55 hours):

- Sent and responded to emails
- Answered calls
- Went to committee meetings
- Went to board meeting
- Signed cheques
- Met with CFUV
- Went on VACA

Jordan Gilson (7.5 hours)

- Board Meeting - 1.5
- Personnel Committee - 3
- LMC - 1
- Finance and Operations Committee - 1
- Policy Development Committee - 1

Curtis Whittla (64 hours + 1 statutory holiday)

- Meetings with GM/ED
- Board Meeting
- Catering Hiring Committee
- Executive Committee
- Cheque Signing
- Budgeting
- Finance & Operations Committee
- Member Outreach Committee
- Personnel Committee
- Policy Development Committee
- Labour Management Committee
- Answering Emails/Calls
- Policy drafts

Pierre-Paul Angelblazer (56 hours + sick day and stat holiday)

- Policy Development Committee
- Personnel Committee
- Finance & Operations Committee
- Sticker Ordering
- Executive Committee
- Ombudsperson Committee
- Policy Writing
- Chairing the last Board Meeting
- Labour Management Committee
- Meeting with Equal Vote
- Orientation Speech Planning