



Minutes

UVSS Board Meeting
Monday December 4, 2017, 6:00 pm
UVSS SUB, Upper Lounge

ATTENDANCE:

Directors:

Budz, Angelblazer, Ngenda, Chasib, Fox, Kelly, Swaich, Cumberland, Alamchandani

Staff:

Ewart, Clark

Regrets:

None

1. CALL TO ORDER

Angelblazer called the meeting to order at 6:07pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Angelblazer acknowledged the territories.

3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

a. Adoption of Agenda

i. Agenda of 2017/12/04

**MOTION TO ADOPT – KELLY/BUDZ
MOTION CARRIED**

b. Adoption of Minutes

i. Board of Directors

ii. Executive Committee

September: 15, 21, 28

October: 12, 19, 26

November: 2, 9, 27

**MOTION TO ADOPT – BUDZ/NGENDA
MOTION CARRIED**

4. PRESENTATIONS & ANNOUNCEMENTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

5. REPORTS

a. REPORT – EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations
(re: BoD Policy Section 1, Part 3.2.1)

b. REPORT – DIRECTOR OF FINANCE & OPERATIONS

Society Finances (re: BoD Policy Section 2, Part 7.1)

c. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU

I. Pride

**II. Third Space Women’s Centre: Feminist Undergraduate Community Collective
UVSS**

III. NSU

IV. SOCC

V. SSD

d. REPORT – INTERNATIONAL STUDENT RELATIONS REP

e. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS

I. Advocacy Council

II. Campaigns

III. Clubs Council

IV. Course Union Council

V. Electoral

VI. Events

VII. Executive

VIII. Finance & Operations

IX. Member Outreach & Engagement

X. Policy Development

XI. SUB Business Marketing

XII. SUB Occupants

6. QUESTION PERIOD (15 mins)

7. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2017/12/04: 01 – ANGELBLAZER/FOX

BIRT nominations be opened to elect one member to sit on the Campus Cycling Plan Advisory Group.

Nominations:

Raj Alamchandani

ALAMCHANDANI RATIFIED UNANIMOUS CONSENT

RECOMMENDED BY POLICY DEVELOPMENT & ELECTORAL COMMITTEE:

MOTION 2017/12/04: 02 – FOX/CUMBERLAND

BIRT Electoral Policy Part 3 is amended as follows:

PART 3: ELECTION PLANNING

3.1 General

- a. A general election of Lead Directors, Directors-at-Large, and the Director of International Student Relations must be held each year, during the month of March as per Bylaw 5.2.a. **As the Bylaws state that Lead Directors, Directors-at-Large, and the Director of International Student Relations are elected during the month of March, the voting period may begin in February as long as it concludes in March.**

3.2 Responsibilities of the Board

- a. Setting the Date for the General Election and Other Related Matters
 1. The Board must set:
 - a. The election date for the next year's general election by no later than ~~November 30~~ **the final board meeting** of the prior calendar year and must occur in March as per Bylaw 5.2.a., and
 - b. A schedule for the related events,
 2. Whenever possible, voting day(s) shall be scheduled to coincide with voting day(s) for elections to Senate and the Board of Governors.

BIFRT Electoral Policy Part 5 is amended as follows:

PART 5: CAMPAIGNING

5.2 Scheduling

- a. ~~The campaign period will be eleven [11] calendar days [264 hours and~~ **The campaign period will begin at 9am on a Monday and will conclude 267 hours later at 12:00pm on a Friday.**
- b. ~~The final forty-eight [48]~~ **51** hours of the campaign period will be the designated voting period.

BIFRT Electoral Policy Part 7 is amended as follows:

PART 7: VOTING

7.1 General

- a. All persons must preserve the secrecy and integrity of voting.
- b. No person may vote more than once.
- c. Elections are to be conducted using electronic voting.

~~The voting period is to be comprised of~~ **shall be forty-eight [48] 51** consecutive hours. ~~on election days.~~ The polls shall open at 9am on a Wednesday and close at ~~9am~~ **12:00pm** on a Friday. In the instance that paper ballots are required, Co-op and distance students may be assigned a longer voting period than on-campus students.

MOTION CARRIED

b. OLD BUSINESS

MOTION 2017/05/08: 15 – FAIRLEY/SHAED

BIRT nominations be opened to fill the following vacancies on SUB Occupants Committee:

- One (1) Representative as recommended by Society for Students with a Disability (SSD)
- One (1) Representative as recommended by UVic Pride
- One (1) Representative as recommended by UVic Sustainability Project (UVSP)

**MOTION TO TABLE INDEFINITELY – ANGELBLAZER/ALAMCHANDANI
MOTION CARRIED**

MOTION 2017/11/06: 04 – ANGELBLAZER/SWAICH

BIRT nominations be opened to elect one member enrolled in upper level Religious Studies to the search committee for the Chair of Religious Studies:

No nominations.

c. NEW BUSINESS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2017/12/04: 03 – ANGELBLAZER/

BIRT Electoral Policy Part 5.5 is amended as follows:

5.5 Limits on campaign material

- a. Campaign materials must not have branding other than slate, candidate, or third party endorser.
- b. ~~Candidates may not distribute gift cards, stickers, styrofoam cups, or alcohol as campaign material(s).~~

The following campaign materials are prohibited:

- i. gift cards**
- ii. stickers**
- iii. styrofoam cups**
- iv. alcohol**

With the exception of print, digital, and candidate apparel, the cost for individual campaign materials shall not exceed two dollars.

- c. **With the exception of posters and banners**, campaign materials must be handed directly to electors/voters and not left in physical locations on campus.

MOTION TO REFER TO PD – CUMBERLAND/BUDZ

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2017/12/04: 04 – ANGELBLAZER/

BIRT Electoral Policy Part 6.3 is added as follows:

6.3 Campaigning

- a. **Candidates running for election to the Board of Directors may also be proponents or opponents for a referendum question.**

- b. **Branding for referendum campaign materials must be distinct from branding for candidates or slates in a concurrent election to the Board of Directors.**
- c. **Campaign materials for a referendum must be explicitly for the referendum.**
- d. **Referendum proponents and opponents are not permitted to endorse slates or candidates.**
- e. **If the Board endorses a referendum question, all campaign materials must be approved by the Chief Electoral Officer.**

**MOTION TO REFER TO PD – CUMBERLAND/FOX
MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:
MOTION 2017/12/04: 05 – ANGELBLAZER/CUMBERLAND**

BIRT in Board of Directors Policy Section 1, Part 1.5d the word “Director at Large” is struck and replaced with “Director”.

MOTION CARRIED

**RECOMMENDED BY POLICY DEVELOPMENT:
MOTION 2017/12/04: 06 – ANGELBLAZER/FOX**

BIRT Board of Directors Policy Section 1, Part 1.5.e is struck; and
BIFRT Board of Directors Policy Section 1, Part 1.5.8 is amended as follows:

1.8 ~~Social~~ Media Information Technology Use

c. Emails & File Storage

- i. **At the beginning of each board term, the following positions shall be assigned emails and computers:**
 - **Lead Directors**
 - **International Student Relations Representative**
 - **the Director at Large elected to Personnel**
 - **Electoral Committee Chair**

All role-assigned emails and electronic files are the property of the UVSS and must be transferred to their successors at the beginning of the following board term.

- ii. **Role assigned e-mail accounts are only to be used for work related to the Society.**

MOTION CARRIED

**RECOMMENDED BY POLICY DEVELOPMENT:
MOTION 2017/12/04: 07 – ANGELBLAZER/CUMBERLAND**

BIRT Board of Directors Policy Section 1, Part 3.3.b is amended as follows:

3.3 General Meetings

- b. **The Board of Directors shall advertise for general meetings using a wide array of communications methods and as otherwise required by the Societies Act of British Columbia.**

AMENDMENT – CUMBERLAND/BUDZ

Change wording “the Societies Act of British Columbia” to “Provincial legislation.”

AMENDMENT CARRIED

MOTION CARRIED AS AMENDED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2017/12/04: 08 – ANGELBLAZER/FOX

BIRT Board of Directors Policy Section 1 Part 6 is amended as follows:

PART 6: EXTERNAL ORGANISATIONS

- 6.1** The mechanism by which the UVSS shall become a member of a student federation or alliance shall be by an ordinary resolution at a general meeting requiring a majority vote. In the case that a student federation or alliance requires a referendum to apply for membership, the requirement of that organization shall apply.
- 6.2** ~~Unless otherwise required by an external organization,~~ The mechanism by which the UVSS shall ~~join~~ become a member of an external organization **that is not a student federation or alliance and whose membership fee is greater than five thousand [5,000] dollars shall be by a vote at a General Meeting. In the case that an external organization requires a referendum to apply for membership, the requirement of that organization shall apply.**
- 6.3** The mechanism by which the UVSS shall become a member of an external organization that is not a student federation or alliance and whose membership fee is less than five thousand [5,000] dollars shall be by a majority vote of the Board of Directors. In the case that an external organization requires a general meeting or referendum to apply for membership, the requirement of that organization shall apply.
- 6.3** ~~Before joining,~~ **initiating the process to become a member** an external organization, the Board of Directors must be made aware of all fees, policies and bylaws of the external organization. This information must be ~~included in the motion to join~~ **provided to the Board of Directors no less than two weeks in advance of a board meeting where there is a vote to become a member or to schedule a vote via general meeting or referendum.**
- 6.4** ~~Before joining~~ **initiating the process to become a member of** an external organization **whose membership fee is greater than five thousand [5,000] dollars,** the Board of Directors must obtain a legal opinion on any potential legal liabilities in the case where there is a strong indication that becoming a member/associate organization involves a risk to the UVSS **in becoming a member.** ~~or the total cost of the first year of membership exceeds one thousand dollars [\$1,000].~~
- 6.5** ~~If the requirement to join an external organization is by a vote of the Board of Directors, the process to leave that organization must also be by a vote of the Board of Directors.~~ **The process to join an organization must also be the process by which the UVSS leaves that organization.**

Cumberland noted to ensure the numbering was correctly formatted.

MOTION CARRIED

8. IN CAMERA

a. Legal

b. Personnel Committee Report (re: BoD Policy Section 5, Part 3.7.3)

- i. Voting Members (directors) & Ex Officio Non-voting (excluded managers)**
- ii. Voting Members – Directors Only (no excluded managers)**

**MOTION TO MOVE IN CAMERA – FOX/BUDZ
MOTION CARRIED**

The meeting moved in camera at 6:32pm.

**MOTION TO MOVE OUT OF CAMERA – ALAMCHANDANI/NGENDA
MOTION CARRIED**

The meeting moved out of camera at 6:42pm.

**MOTION TO RATIFY KAREN POTTS AS CHIEF ELECTORAL OFFICER – FOX/NGENDA
MOTION CARRIED**

**MOTION TO RATIFY BONNIE LIGHT AS AD SALES REP - BUDZ/ALAMCHANDANI
MOTION CARRIED**

9. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday December 11, 2017 in the SUB Upper Lounge.

10. ADJOURNMENT

**MOTION TO ADJOURN – ALAMCHANDANI/KELLY
MOTION CARRIED**

The meeting adjourned at 6:44pm.

11. DIRECTOR REPORTS

CUMBERLAND:

[For the period: November 17 – November 30]

Hours: 80.5

Items accomplished:

- Met with Studentcare multiple times
- Health and Dental Working group
- Personnel
- Events Committee
- PD Committee
- Hiring committees (ACDP, Executive Director)
- Health and Dental appeals
- Analyzed survey data
- Helped decorate Kaitlin's office for Christmas!!!

Angelblazer:

70 Hours

- Strat Plan Update
- Sub Occupants Cmt
- Chaired a Board Meeting
- Exec Minutes done (see e-mail)
- Meetings with Student Care
- Martlet Interview
- Liasing on Student Advocate Position
- UVIC FA OGM Prep

Fortier:

Period: November 17 – December 1

Hours: 70

- Processed Cheque Reqs
- Prepped for/Held Advocacy Council
- Worked on policy
- Administrative work (club support, emails, etc.)
- Committees (Personnel, Exec, Electoral, Events, SUB Occupants)
- Health & Dental Orientation
- Meetings
- Office Hours