



# Minutes

University of Victoria Students' Society  
Monday June 20, 2016 – SUB Upper Lounge 6:00 pm

## ATTENDANCE

**Directors:** Lukenchuk, Armstrong, Quitzau, Flipse, Fairley, Zhang, Dawydiak, Desjarlais, Hagos, Brown, Bhandar, Kinakin, Hordiyuk, Sheres, Tupper

**Staff:** Johnson, Ewart

### 1. CALL TO ORDER

Lukenchuk called the meeting to order at 6:07pm.

### 2. ACKNOWLEDGEMENT OF TERRITORIES

Lukenchuk acknowledged the territories.

### 3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

#### a. Adoption of Agenda

##### i. Agenda of 2016/06/20

**MOTION TO ADOPT – ARMSTRONG/ZHANG  
MOTION CARRIED**

#### b. Adoption of Minutes

##### i. Board Minutes

- 2016/06/06

**MOTION TO ADOPT - TUPPER/FAIRLEY  
MOTION CARRIED**

##### ii. Exec Minutes

- 2016/05/05
- 2016/05/10
- 2016/05/17
- 2016/05/31
- 2016/06/07
- 2016/06/14

**MOTION TO ADOPT - ARMSTRONG/DAWYDIAK  
MOTION CARRIED**

### 4. PRESENTATIONS, ANNOUNCEMENTS, & REPORTS

#### a. PRESENTATIONS

##### i. Alliance of BC Students

- b. ANNOUNCEMENTS**
  - c. REPORT – EXECUTIVE DIRECTOR**  
Strategic Plan Implementation, Society Finances & Operations (BoD Policy 3.2.L)
  - d. REPORT – DIRECTOR OF FINANCE & OPERATIONS**  
Society Finances (BoD Policy 15.1)
  - e. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU**
    - I. Pride**
    - II. Women’s Centre**
    - III. NSU**
    - IV. SOCC**
    - V. SSD**
  - f. REPORT – INTERNATIONAL STUDENTS RELATIONS REP**
  - g. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS**
    - I. Campaigns**
    - II. Events**
    - III. Finance & Operations**
    - IV. Member Outreach & Engagement**
    - V. Policy Development**
    - VI. SUB Renovations**
    - VII. Advocacy Council**
    - VIII. Clubs Council**
    - IX. Course Union Council**
    - X. SUB Occupants**
    - XI. University Relations**
    - XII. Electoral**
    - XIII. Executive**
    - XIV. SUB Business Marketing Committee**
    - XV. Risk Management Advisory Committee**
- 5. QUESTION PERIOD (15 mins)**
- AMENDMENT - TUPPER/HORDIYUK**  
Move Motion 25 to after Question Period.
- AMENDMENT CARRIED**
- Motion 2016/05/09: 25 - LUKENCHUK/ARMSTRONG**  
**BIRT** nominations be opened to fill the following vacancies for UVSS members on 2016/2017  
University of Victoria Senate Committees:
- One (1) Member to serve on the Senate Committee on Academic Standards  
Jordan Crocker acclaimed.

- One (1) Member to serve on the Senate Committee on Admission, Re-Registration and Transfer  
Jordan Quitzau acclaimed.
- One (1) Member to serve on the Senate Committee on Continuing Studies  
Nominated: Adam McKenna and Lucy Hagos.  
McKenna elected by secret ballot.
- Two (2) Members to serve on the Senate Committee on Learning and Teaching  
Nominated: Jordan Crocker, Bernadette Peterson, Max Nicholson, Kate Fairley  
Fairley and Nicholson elected by secret ballot

**MOTION TO RATIFY ALL ELECTED CANDIDATES – ARMSTRONG/HORDIYUK  
MOTION CARRIED**

**6. MAIN MOTIONS**

**a. PRIORITY BUSINESS**

**Motion 2016/06/20: 01 – LUKENCHUK/HORDIYUK**

**BIRT** Kate Fairley be granted a leave of absence until September 1<sup>st</sup>, 2016 as per by Bylaw 9.2.

**MOTION CARRIED**

**Motion 2016/06/20: 02 – LUKENCHUK/ARMSTRONG**

**BIRT** nominations be opened to elect two directors to serve on the Bookstore Advisory Committee.  
Maxwell Nicholson and Ben Lukenchuk acclaimed.

**NOMINATION TO RATIFY NICHOLSON AND LUKENCHUK – ARMSTRONG/DAWYDIAK  
MOTION CARRIED**

**Motion 2016/06/20: 03 – LUKENCHUK/ARMSTRONG**

**BIRT** nominations be opened to elect two [2] directors to the Campus Sustainability Fund Applications Review Committee.  
Kinakin and Dawydiak acclaimed.

**RATIFIED – UNANIMOUS CONSENT**

**Motion 2016/06/20: 04 – LUKENCHUK/QUITZAU**

**BIRT** nominations be opened to elect one [1] director to the Revolving Sustainability Loan Fund (RSF) Terms of Reference.

Tupper acclaimed.

**MOTION TO RATIFY TUPPER – ARMSTRONG/FAIRLEY  
MOTION CARRIED**

**OMNIBUS – LUKENCHUK/KINAKIN**

Lukenchuk requested omnibus of 5,6,7  
6 pulled

**OMNIBUS CARRIED**

**Motion 2016/06/20: 05 – KINAKIN/**

**BIRT** the following 3 Course Unions are ratified without funding for the Summer 2016 semester:

- Health Information Science Course Union
- Students in Undergraduate Mathematics and Statistics
- Uvic Nursing Student Society

**CARRIED OMNIBUS**

**Motion 2016/06/20: 06 – KINAKIN/NICHOLSON**

**BIRT** the following recipients are given the amount noted from Travel Pool:

- Amy Anderson \$100
- Yuebo Yang \$190
- AUVic \$371.55
- Uvic ECOSat \$743.10
- Uvic Rocketry \$800
- Adam Sorenson \$100

**MOTION CARRIED**

**Motion 2016/06/20: 07 – KINAKIN/**

**BIRT** the following Course Unions are granted the amounts noted from the Academic Fund:

- Health and Information Science \$359.45
- Students in Undergraduate Math and Science \$1800

**CARRIED OMNIBUS**

**b. OLD BUSINESS**

**Motion 2016/05/09: 21 – LUKENCHUK/BROWN**

**BIRT** nominations be opened to fill the following vacancies on SUB Renovations:

- One (1) Member as recommended by the Native Students' Union
- One (1) Member as recommended by the Women's Centre

No nominations.

**MOTION 2016/05/09: 22 – LUKENCHUK/HAYNES**

**BIRT** nominations be opened to fill the following vacancies on Advocacy Council:

- One (1) Member as recommended by the Women's Centre

No nominations.

**Motion 2016/05/09: 23 – LUKENCHUK/HAYNES**

**BIRT** nominations be opened to fill the following vacancies on SUB Occupants:

- One (1) Representative as recommended by the Native Students' Union
- One (1) Representative as recommended by the Women's Centre
- One (1) Representative as recommended by UVic Sustainability Project (UVSP)

- One (1) Representative as recommended by Anti-Violence Project (AVP)  
Trish Pal acclaimed.
- One (1) Representative as recommended by CFUV
- One (1) Representative as recommended by VIPIRG  
Boma Brown acclaimed.
- One (1) Representative as recommended by Campus Community Gardens (CCG)  
Ali Hines acclaimed.

**MOTION TO RATIFY ALL NOMINEES – FARBOUD/NICHOLSON  
MOTION CARRIED**

**c. NEW BUSINESS**

**RECOMMENDED BY FINANCE AND OPERATIONS:**

**Motion 2016/06/20: 08 – TUPPER/HORDIYUK**

**BIRT** \$4833 from the Election Fund be transferred into the Elections Operating Fund to cover costs relating to elections made in the 2015-2016 Board Term.

**MOTION CARRIED**

**RECOMMENDED BY POLICY DEVELOPMENT:**

**MOTION 2016/06/15: 09 – LUKENCHUK/ARMSTRONG**

**BIRT** the following policy housekeeping items be adopted:

- Remove Events and Communications Co-ordinator from the membership of all committees
- Change policy numbering in Board of Directors policy such that numbering re-starts in each section
- Remove Research and Communication Manager from Executive Committee Membership

**MOTION CARRIED**

**7. In Camera**

**MOTION TO MOVE IN CAMERA – ARMSTRONG/NICHOLSON  
MOTION CARRIED**

The meeting moved in camera at 6:59pm.

**a. Legal**

**b. Personnel Committee Report (BoD Policy Part 39.7.3.F)**

- Voting Members & Ex Officio Non-voting** (directors & excluded managers)
- Voting Members** (directors only, no excluded managers)

**MOTION TO MOVE OUT OF CAMERA – NICHOLSON/FARBOUD  
MOTION CARRIED**

The meeting moved out of camera at 7:02pm.

## 8. MEETING TIMES

The next meeting scheduled by the Board of Directors is:  
Monday July 11, 2016 in the SUB Upper Lounge.

## 9. ADJOURNMENT

**MOTION TO ADJOURN – ZHANG/DESJARLAIS**  
**MOTION CARRIED**

The meeting adjourned at 7:03pm.

## 10. DIRECTOR REPORTS

Name	Committees	Office	Volunteer	Total	Requirements met
Alicia Armstrong	13	7.5	34	54.5	Yes
Michelle Brown	3.5	5	0	8.5	Yes
Isaac Hordiyuk	0	3	5	8	Yes
Carl Haynes	2	4	0	6	Yes
Avasta Farboud	0	8	0	8	Yes
Elora Sheres	0	3	0	3	No
Catherine Musgrave	0	22	10	32	Yes
Alysha Flipse	1	9	0	10	Yes
Tianyang Zhang	0.75	4.5	0	5.25	Yes

### Ben Lukenchuk:

**Opening Banked Hours:** 3hrs

**Activities between June 4<sup>th</sup> and June 17<sup>rd</sup>:**

- Ex-Officio UVSS Committee Meetings
- Board Meeting Attendance
- Preparation of Exec Committee Minutes
- Preparation of briefing note for UVic Executive: Introduction to new board
- Campus Planning Committee
- Meeting with Divest UVic
- Preparation for Board Meeting
- Email and other administrative tasks
- Preparation of UVic Orientation Script for SUB Tours
- Proof Handbook with Katie and Ben Johnson
- Strat Plan Retreat: Mission Vision Values compilation
- Met with Minister Wilkinson as part of his UVic Visit
- Check Signing
- Community Partnership Package proofing with Maxwell
- Preparation of Member Outreach and Student Affairs Strat Plan

- Interview with Martlet and correspondence with CTV
- Prepared for Parking Appeals Committee
- Meeting with Member Outreach members regarding website reboot.
- Policy Development Preparation and Policy Drafting
- Read HR Policy (with special attention to Excluded Manager Policy) for Personnel Committee
- Preparation for IATSE Collective Bargaining
- Prepared for Department Managers Meeting
- Department Managers Meeting
- Review Member Survey Data

**Needed Hours:** 70 over two weeks

**Total Hours:** 81

**Closing Banked Hours:** 14 hours

**Kevin Tupper:**

[For June 4, 2016- June 17, 2016]

**Total hours:** 95.5

**Items accomplished:**

- Interviewed candidates for the position of Graphic Designer/Digital Project coordinator
- Developed strategies for upgrading SUBtext's Point of Sale System
- Entered the UVSS into a 1 year membership with Volunteer Victoria
- Organized "Understanding the new Societies' Act" For Board members Wednesday June 29<sup>th</sup>
- Made contact with a number of external experts and obtained quotes on a half day "Financial Management for Non-Profits" Seminar
- Developed a Finance infographic for where student fees are used
- Reviewed April Financial statements
- Summarized the 2015-2016 fiscal year
- Facilitated SUB Renos committee
- Maintained ongoing status reports on the renovations
- Assisted with the marketing of the SUB
- Assisted with policy development
- Department Managers' meeting
- Collaborate on handbook
- Met with President of Engineering student society
- Campus Security parking appeals committee
- Euro 2016 at Fel's
- Course Union Council
- Prepared for IATSE Collective Bargaining
- Analyzed UVSS 2016 Survey results extensively
- Planned the June 21<sup>st</sup> strategic planning open house
- Finalized the Finance and Sub Businesses component of the Strategic Plan
- Began the creation of the final 2016 UVSS strategic plan