



Minutes

Board Meeting - UVic Students' Society
Monday August 22, 2016
SUB Upper Lounge 6:00 pm

ATTENDANCE

1. CALL TO ORDER

Lukenchuk called the meeting to order at 6:05pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

Lukenchuk acknowledged the territories.

3. ADOPTION OF AGENDA & ADOPTION OF MINUTES

a. Adoption of Agenda

i. Agenda of 2016/08/22

MOTION TO ADOPT – ARMSTRONG/FAIRLEY

AMENDMENT – LUKENCHUK/FAIRLEY

Add the following motions to Priority Business:

MOTION 2016/08/22: A1 – LUKENCHUK/

BIRT nominations be opened to elect one member to each of the following search committees for department chairs in the Faculty of Humanities (must be registered in the last two years of undergraduate programmes in the Department or Division to stand for election):

- Department of English
- Department of French
- Department of Germanic & Slavic Studies
- Department of Greek & Roman Studies
- Department of Pacific & Asia Studies

MOTION 2016/08/22: A1 – LUKENCHUK/

BIRT that Avasta Farboud is granted a leave of absence from September 1, 2016 to December 31, 2016.

AGENDA CARRIED AS AMENDED

b. Adoption of Minutes

i. Exec Minutes

- 2016/08/09
- 2016/08/16

MOTION TO ADOPT – FAIRLEY/ARMSTRONG MOTION CARRIED

ii. Board Minutes

- 2016/07/11
- 2016/07/25
- 2016/08/02
- 2016/08/08

**MOTION TO ADOPT – TUPPER/FAIRLEY
MOTION CARRIED**

4. PRESENTATIONS, ANNOUNCEMENTS & REPORTS

a. PRESENTATIONS

b. ANNOUNCEMENTS

c. REPORT – EXECUTIVE DIRECTOR

Strategic Plan Implementation, Society Finances & Operations (BoD Policy 3.2.L)

d. REPORT – DIRECTOR OF FINANCE & OPERATIONS

Society Finances (BoD Policy 15.1)

e. REPORTS – CONSTITUENCY ORGANIZATIONS & NSU

I. Pride

II. Women's Centre

III. NSU

IV. SOCC

V. SSD

f. REPORT – INTERNATIONAL STUDENTS RELATIONS REP

g. REPORTS – COMMITTEES, COUNCILS, WORKING GROUPS

I. Campaigns

II. Events

III. Finance & Operations

IV. Member Outreach & Engagement

V. Policy Development

VI. SUB Renovations

VII. Advocacy Council

VIII. Clubs Council

IX. Course Union Council

X. SUB Occupants

XI. University Relations

XII. Electoral

XIII. Executive

XIV. SUB Business Marketing Committee

XV. Risk Management Advisory Committee

5. QUESTION PERIOD (15 mins)

6. MAIN MOTIONS

a. PRIORITY BUSINESS

MOTION 2016/08/22: 01 – LUKENCHUK/FLIPSE

BIRT nominations be opened to elect one member to the Committee for the Appointment of the Associate Vice-President Research.

Nominations: Lukenchuk

**MOTION TO RATIFY LUKENCHUK – ARMSTRONG/FAIRLEY
MOTION CARRIED**

MOTION 2016/08/22: 02 – LUKENCHUK/FLIPSE

BIRT nominations be opened to elect one member to the Social Sciences Awards & Recognition Committee.

Nominations: Quitzau

**MOTION TO RATIFY QUITZAU - FAIRLEY/MUSGRAVE
MOTION CARRIED**

MOTION 2016/08/22: 03 – LUKENCHUK/FAIRLEY

BIRT nominations be opened to elect one member from the Faculty of Social Sciences to the Social Sciences Curriculum Committee.

Nominations: Cameron McLeod

MOTION TO RATIFY MCLEOD – UNANIMOUS CONSENT

MOTION 2016/08/22: 04 – LUKENCHUK/FARBOUD

BIRT nominations be opened to elect one member to the Social Sciences Equity & Diversity Committee.

Nominations: Bhandar

MOTION TO RATIFY BHANDAR – UNANIMOUS CONSENT

MOTION 2016/08/22: 05 – LUKENCHUK/ARMSTRONG

BIRT nominations be opened to elect one member to the Convocation Committee.

Nominations: Quitzau

MOTION TO RATIFY QUITZAU – UNANIMOUS CONSENT

MOTION 2016/08/22: 06 – LUKENCHUK/MUSGRAVE

BIRT nominations be opened to elect one member from the Faculty of Humanities to the Humanities Faculty Council.

Nominations: Kelly Clark

MOTION TO RATIFY CLARK – UNANIMOUS CONSENT

MOTION 2016/08/22: 07 – LUKENCHUK/TUPPER

BIRT nominations be opened to elect one member from the Sociology Department to the Search Committee Chair of Sociology.

Nominations: none

MOTION 2016/08/22: 08 – LUKENCHUK/FAIRLEY

BIRT nominations be opened to elect one member to the Appointment Committee for the University Librarian.

Nominations: Cameron McLeod, Fairley

Fairley elected secret ballot.

MOTION TO RATIFY FAIRLEY – UNANIMOUS CONSENT

MOTION 2016/08/22: 09 – LUKENCHUK/NICHOLSON

BIRT nominations be opened to elect one director to the Employment Equity Advisory Group (EmAG).

Nominations: Sheres

MOTION TO RATIFY SHERES – UNANIMOUS CONSENT

MOTION 2016/08/22: 10 – LUKENCHUK/ARMSTRONG

BIRT nominations be opened to elect one representative from each of the following groups to the Educational Equity Advisory Group (EdAG):

- UVSS Board of Directors - Kinakin
- SOCC – Susan Timayo
- Pride - Bhandar
- Thirdspace - none
- SSD - none
- NSU - none
- AVP – none

MOTION TO RATIFY ACCLAIMED AND RECOMMENDED CANDIDATES – UNANIMOUS CONSENT

MOTION 2016/08/22: A1 – LUKENCHUK/ARMSTRONG

BIRT nominations be opened to elect one member to each of the following search committees for department chairs in the Faculty of Humanities (must be registered in the last two years of undergraduate programmes in the Department or Division to stand for election):

- Department of English - none
- Department of French - none
- Department of Germanic & Slavic Studies - none
- Department of Greek & Roman Studies - none
- Department of Pacific & Asia Studies - none

MOTION 2016/08/22: A1 – LUKENCHUK/ARMSTRONG

BIRT that Avasta Farboud is granted a leave of absence from September 1, 2016 to December 31, 2016.

MOTION CARRIED

b. OLD BUSINESS

Motion 2016/05/09: 21 – LUKENCHUK/BROWN

BIRT nominations be opened to fill the following vacancies on SUB Renovations:

- One (1) Member as recommended by the Native Students' Union

- One (1) Member as recommended by the Women's Centre

**MOTION TO POSTPONE INDEFINITELY – FARBOUD/ARMSTRONG
MOTION CARRIED**

Motion 2016/05/09: 23 – LUKENCHUK/HAYNES

BIRT nominations be opened to fill the following vacancies on SUB Occupants:

- One (1) Representative as recommended by the Native Students' Union - none
- One (1) Representative as recommended by the Women's Centre - none
- One (1) Representative as recommended by UVic Sustainability Project (UVSP) - none

c. NEW BUSINESS

MOTION 2016/08/22: 11 – LUKENCHUK/FARBOUD

BIRT Board of Directors Policy Section 3.4 is amended as follows:

BOD POLICY, SECTION 3: OPERATIONS, PART 4: POSTERING AND ADVERTISING

4.1 All postering in the SUB and on UVSS poster boards located in the University must be in compliance with University Policy BP3105 Building Usage and **University Policy BP3140 University Signage**.

Adopted BOD 2012/02/20

4.2 Posters which have the effect or purpose of unreasonably creating a hostile, intimidating, threatening, or humiliating environment will not be approved for posting. In the instance that UVSS Info Booth staff are uncertain whether a poster meets this criteria, they shall consult with the Executive Committee for clarification.

Adopted BOD 2012/02/20

4.3 Posters where the content discriminates against a person or group of persons on the basis of race, colour, ancestry, place of origin, nationality, religion, family or marital status, physical or mental disability, pregnancy, age, sex, sexuality, gender, gender identity, appearance or conviction for a criminal charge will not be approved for posting. In the instance that UVSS Info Booth staff are uncertain whether a poster meets this criteria, they shall consult with the Executive Committee for clarification.

Adopted BOD 2012/02/20

4.4 For the interior and exterior of the Student Union Building, any posters, signs, banners, notices, displays ect. shall not be attached to any other surface than notice boards except where installed by University of Victoria Facilities Management. If this policy is not followed, any damage to the Student's Union Building will be repaired at the direction of the General Manager and at the expense of responsible groups or individuals where applicable.

4.5 In instances where posters that violate the terms of this policy are stamped for approval, they may be removed at the discretion of the Executive Committee. If a poster is removed, the Executive Committee must inform the Board of Directors and the group or individual who put the poster up. **Any removed materials will be destroyed after thirty (30) days.** The

decision of the Executive Committee may be appealed **in writing** to the Board of Directors.

Adopted BOD 2012/02/20

~~4.5 If an individual or group is found violating the Society's poster regulations, that individual or group shall receive a six-month suspension of posting privileges. Suspension of privileges can be appealed to the Board of Directors.~~

**Adopted BOD 1989/10/17
Amended BOD 2000/08/28**

~~4.6 The Society shall allocate an 11" by 17" space on all poster boards throughout the campus for the use of the Campus Security Committee and the Women's Centre to advertise warnings and to post educational notices.~~

~~**Adopted BOD 1990/09/17**~~

4.7 All promotional materials for the Society's campaigns, services and events shall display the Society name or logo, and, where appropriate, a mark indicating that unionised workers produced the materials.

**Adopted BOD 1992/09/21
Amended BOD 2010/06/14
Amended BOD 2011/07/25**

~~4.8 There shall be no free~~ Distribution of off-campus publications produced by for-profit organisations in the Student Union Building **requires approval from Executive Committee.**

Adopted BOD 2000/08/28

4.9 Any advertisements presented for display in SUB washrooms or in Felicita's shall be consistent with the values and policies of the UVSS and require the approval of the General Manager and two Lead Directors.

Adopted BOD 2003/04/14

4.10 Any new partnerships between the UVSS and external businesses or organizations resulting in, but not limited to, partnerships involving the use of UVSS space for a special event for advertising purposes must be approved by the Board of Directors.

Adopted BOD 2005/04/19

**MOTION TO REFER TO PD – KINAKIN/FAIRLEY
AMENDMENT – ARMSTRONG/FLIPSE**
Refer 4.8 only to PD.

**RECESS FOR 10 MINUTES – LUKENCHUK/FAIRLEY
MOTION CARRIED**

7:04pm-7:15pm

AMENDMENT CARRIED

MOTION TO REFER 4.8 TO PD CARRIED

MOTION CARRIED

7. In Camera

a. Legal

b. Personnel Committee Report (BoD Policy Part 39.7.3.F)

- i. Voting Members & Ex Officio Non-voting** (directors & excluded managers)
- ii. Voting Members** (directors only, no excluded managers)

**MOTION TO MOVE IN CAMERA - NICHOLSON/FAIRLEY
MOTIO CARRIED**

7:19pm

MOTION TO MOVE OUT OF CAMERA – NICHOLSON/FARBOUD

7:25pm

MOTION – LUKENCHUK/ARMSTRONG

BIRT the UVSS Board of Directors approves the SUB License Agreement for Campus Dental.

MOTION CARRIED

**MOTION TO ADJOURN – NICHOLSON/FARILEY
MOTION CARRIED**

The meeting adjourned at 7:29pm.

8. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday September 12, 2016 in the SUB Upper Lounge.

9. ADJOURNMENT

10. DIRECTOR REPORTS

Tupper:

Period Aug 6-20

Hours worked: 16

Vacation from August 10th to August 19th

Items accomplished Aug 8th and 9th
-prepared budget presentation for the board

- finance and operations committee review of departmental budgets and Felicita's sound mixer replacement
- member outreach committee and events committee
- worked with Maxwell on textbook broke campaign and confirmed the adoption of UVic's first BC open textbook
- department managers meeting
- worked on new partners for campus kickoff

	Committee	Volunter	Office	Total	Requirements Met
Alicia Armstrong	7.25	16	20.5	43.8	Yes
	Personnel Committee issues, Events Calendar handout, SWAG, watered plants, DaL Board Reports, Office hours, Pokemon Amazing Race, chalk board, editing textbook broke material				
Catherine Musgrave	0	2	4	6	Yes
	Office Hours, Research				
Alysha Flipse	3	0	5	8	Yes
	Went to Events committee, Clubs council, office hour				
Carl Haynes	4.5	0	5	9.5	Yes
	Pokemon Amazing Race, office hours, entertain Jordan				
Elora Sheres	0	3	2	5	Yes
	Put clubs details into a spreadsheet, office hours				
Isaac Hordiyuk	0	1	3	4	Yes
	Office hours, review housing policy				

Lukenchuk:

August 19, 2016

Activities between August 8th and August 19th:

- Ex-Officio UVSS Committee Meetings
- Board Meeting attendance
- Preparation of Executive Committee minutes
- Preparation of Board Meeting agenda
- Email and other administrative tasks
- Check signing
- Personnel Committee
- *Robert's Rule for Dummies* Reading
- Monthly meeting with AVP Student Affairs
- Department Managers Meeting
- Co-ordinated August 26th and August 31st Board Training Seminars
- Labor Management Committee (x2)
- Scheduled SUB Occupants and Risk Management Advisory Group

- Met with Martlet to discuss Sub-License Renewal
- Prepared and delivered interview to CTV on off-campus housing
- Met with Student Affairs regarding the new Office of Student Life
- Drafted Social Media Policy
- Proofed and Co-ordinated with Caorda and Graphics on Website Reboot
- Volunteer Victoria Webinar on Societies Act
- Spoke with Student Affairs about off-campus housing
- Media briefing with Director of CCR and Research and Communications Manager
- Met with Campus Community Garden about bed watering
- Held Risk Management Advisory Group
- Attended Events Working Group

Needed Hours: 70 over two weeks

Total Hours: 71

Quitau:

Dates: Aug 8th – Aug 19th, 2016

Hours Worked: 63 + 3 Days at SUDS

Completed:

- Attended exec committees
- Attended SCART committee
- Attended Dept. managers meeting
- Met with Atomique about providing prize give aways at CKO
- Held successful events committees and work shops
 - o Worked on Volunteer Orientation Package
 - o Farmers Market stamp passport
 - o Farmers Market Vendor Layout
- Worked with Kelly on creating Facebook event pages for CKO
- Worked with Katie and Jacob getting the CKO posters done (which look awesome)
- Came second at Fel's summer special edition trivia, no big deal
- Confirmed seminars at the Farmers market presented by Shelbourne Community Kitchen
- Attended Student Union Development Summit at UBS. Attended seminars:
 - o How to Succeed
 - o Self-help
 - o Fairness in the Work Place
 - o Membership Engagement
 - o Sponsorship
 - o Digi-Media
 - o Yoga in the Work Place
 - o Effective Events collaboration
- Finally found DJs for Back in Black Light!
- Ordered/received tickets for Back in Black Light
- Proud of Carl for organizing Poke-Safari
- Finalized the bands for Bands on the Roof
- Have gained some more vendors for the Farmers Market, continuing to reach out
- Set up a meeting to get balloons at CKO!
- Confirmed popcorn and movie screen for Movie in the Park... Bueller?

The past two weeks have been very exciting and yet very relieving. Things were getting pretty hectic trying to get the Facebook event pages going before I left for SUDS but thanks to the amazing Kelly it got done. Huge

shout out to Jacob and Katie for all their work on the CKO posters and dealing with all the extra additions from events committee. SUDS was absolutely amazing experience. Maxwell and I learned a lot about being a better student representative and networked with other student societies across the country. The goal till the next board meeting is to throw a solid Campus Kick-Off. Everything at the moment looks in good standing for preparation. All that is left is final details, decorations, and collecting volunteers.

Kinakin:

PERIOD: August 6- 19

Hours: 70

What I accomplished:

- Attended Committee meetings including: executive, policy, finance, events and member outreach
- Worked on re-doing course union policy
- Worked on changing Clubs and Course Union forms
- Communicated and helped Clubs and Course Unions
- Worked on master clubs list
- Signed Cheque Recs
- Worked on website re-design for clubs and course unions
- Worked on SVP issues