



Minutes

University of Victoria Students' Society
Monday October 5, 2015 – SUB Upper Lounge 6:00pm

ATTENDANCE

1. CALL TO ORDER

Chairperson Renwick-Shields was away ill. Research and Communications Manager Ben Johnson requested that directors put their name forward to chair the meeting.

Rogers for self.
Szakacs for self.

Rogers withdraws.

MOTION TO RATIFY SZAKACS - BUTZ/PETERSON

The meeting was called to order at 6:09pm.

2. ACKNOWLEDGEMENT OF TERRITORIES

3. ADOPTION OF AGENDA & RATIFICATION OF NEW DIRECTORS

- a. Adoption of Agenda
 - i. Agenda 2015/10/05

MOTION TO ADOPT THE AGENDA - KRAMER/HAGOS

AMENDMENT – SZAKACS/PETERSON

Add the following 5 clubs related motion to the end of Priority Business:

MOTION - SZAKACS

BIRT the newly established MarioKart Club and Siggravic are ratified without funding for the remainder of the fall 2015 semester.

MOTION - SZAKACS

BIRT the Iranian Students Association, the Right to Play Club, UVic BioDev, UVic Medieval Club, and Hempology 101 be ratified with funding for the remainder of the fall 2015 semester, with the \$140.50 of funding each being taken from the Clubs Control Account.

MOTION - SZAKACS

BIRT the returning UVic Student Ambassadors and UVic Surfing Club are ratified without funding for the remainder of the fall 2015 semester.

MOTION - SZAKACS

BIRT the inactive club accounts that are declared in Appendix A are closed and, **BIFRT** any residual funds in these accounts be reallocated to the Clubs' Control account and,

BIFRT \$3,000 be allocated to the UVSS Food Bank.

MOTION - SZAKACS

BIRT up to \$600 is allotted to purchase a Fender Passport Conference speaker system from the Clubs' control account.

AMENDMENT CARRIED

AMENDMENT – SZAKACS/HAGOS

Add the following motion to the end of Priority Business:

MOTION – SZAKACS/

BIRT the Board of Directors accept the resignation of Director-At-Large Eliza Beaudry.

AMENDMENT CARRIED

AGENDA CARRIED AS AMENDED

b. Ratification of New Directors

MOTION 2015/10/05: 01 – RENWICK-SHIELDS/LOSIER

BIRT Blake Desjarlais is ratified as the NSU Representative to the UVSS Board of Directors for the 2015-2016 board term.

MOTION CARRIED

4. ANNOUNCEMENTS

5. PRESENTATIONS

a. Financial Management/Literacy Workshop (45 minutes)

MOTION TO AMEND THE AGENDA – SZAKACS/HAGOS

Add the following motions:

Motion 2015/10/05: A1 – SZAKACS/

BIRT the Board recommends the 2015-2016 budget for adoption at the October 2015 AGM, as recommended by Finance & Operations Committee.

Motion 2015/10/05: A2 – SZAKACS/

BIRT the Board recommends the 2014-2015 audited financial statements for adoption at the October 2015 AGM, as recommended by Finance & Operations Committee.

AMENDMENT CARRIED

Motion 2015/10/05: A1 – SZAKACS/HAGOS

BIRT the Board recommends the 2015-2016 budget for adoption at the October 2015 AGM, as recommended by Finance & Operations Committee.

MOTION CARRIED

Motion 2015/10/05: A2 – SZAKACS/PETERSON

BIRT the Board recommends the 2014-2015 audited financial statements for adoption at the October 2015 AGM, as recommended by Finance & Operations Committee.

MOTION CARRIED

6. QUESTION PERIOD

7. MAIN MOTIONS

PRIORITY BUSINESS

AMENDMENT – ROGERS/LOSIER

Add to the beginning of Priority Business:

MOTION – ROGERS/

BIRT the following Ordinary Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION – ROGERS/RENWICK-SHIELDS

Whereas tuition-fees in BC already make post-secondary education inaccessible to many;
and

Whereas tuition has already increased a rate that has far surpassed inflation rates; therefore
BIRT the UVSS oppose any future deregulation of tuition fees including those for professional programs; and

BIFRT the UVSS oppose any lobbying efforts from any organization that would remove or otherwise increase the cap on tuition fees for any program.

AMENDMENT CARRIED

MOTION 2015/10/05: 04 – ROGERS/

BIRT the following Ordinary Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION – ROGERS/RENWICK-SHIELDS

Whereas tuition-fees in BC already make post-secondary education inaccessible to many
and

Whereas tuition has already increased a rate that has far surpassed inflation rates; therefore
BIRT the UVSS oppose any future deregulation of tuition fees including those for professional programs; and

BIFRT the UVSS oppose any lobbying efforts from any organization that would remove or otherwise increase the cap on tuition fees for any program.

CARRIED - UNANIMOUS CONSENT

MOTION 2015/10/05: 02 – RENWICK-SHIELDS/BUTZ

BIRT the October 19, 2015 Board of Directors meeting is rescheduled to October 26, 2015.

MOTION CARRIED

MOTION 2015/08/10: 03 – MADEVON/PETERSON

BIRT the Board of Directors approve the following voting period for UVic Pride's referendum question:

November 25, 2015, 9am to November 26, 2015 9am

AMENDMENT – KRAMER/BEVANDA

Change the dates to November 26/27, 2015.

AMENDMENT CARRIED

MOTION CARRIED AS AMENDED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 04 – RENWICK-SHIELDS/ROGERS

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 8 – DUTIES AND RESPONSIBILITIES OF DIRECTORS

BIRT Bylaw 8.1 is amended as follows:

8.1 Chairperson Director of Outreach & University Relations

The ~~Chairperson~~ **Director of Outreach & University Relations** shall:

- a. Chair meetings of the Board of Directors, **or delegate this duty to an external third party as approved by the Board of Directors with a 2/3 majority vote.**
- b. **Oversee member outreach projects and programs, including volunteer coordination.**
- c. Liaise with the administration of the University of Victoria,
- c. Be the Students' Society's spokesperson,
- d. Oversee the development and implementation of the Students' Society's bylaws and policies,
- e. Liaise with legal counsel and the **Executive Director General**
~~Manager~~ on legal matters affecting the Society,
- f. Coordinate with student representatives to the Senate and Board of Governors to advance student interests,
- g. Act as the Students' Society's liaison with the Ombudsperson's office, and be chairperson of the Ombudsperson Advisory Committee,
- h. Work with managers to address issues of common concern for all occupants of the Student Union Building,
- i. Assist the Director of External Relations in coordinating the campaigns of the Society,
- j. Assist other directors in their duties as needed,
- k. Perform other duties as outlined in the Bylaws, policy or as assigned by the Board of Directors.

BIFRT the title 'Chairperson', when referring to the elected student executive director position, be amended to 'Director of Outreach & University Relations' in all other places it is referenced in the Bylaws; and

BIFRT this amendment shall take effect on May 1, 2016; and

BIFRT this amended title shall be used for March 2016 elections to the UVSS Board of Directors.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 05 – RENWICK-SHIELDS/ROGERS

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 8 – DUTIES AND RESPONSIBILITIES OF DIRECTORS

BIRT Bylaw 8.5 is amended as follows:

8.5 Director of ~~External Relations~~ Campaigns & Community Relations

BIFRT the title 'Director of External Relations', when referring to the elected student executive director position, be amended to 'Director of Campaigns & Community Relations' in all other places it is referenced in the Bylaws; and

BIFRT this amendment shall take effect on May 1, 2016; and

BIFRT this amended title shall be used for March 2016 elections to the UVSS Board of Directors.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 06 – RENWICK-SHIELDS/PETERSON

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 4 – GENERAL MEETINGS AND REFERENDA

BIRT Bylaw 4.9 is amended as follows:

4.9 Quorum for General Meetings and Referenda

- a. Quorum for general meetings shall be ~~six tenths of one percent [0.6 %]~~ **0.5%** of the membership subject to the Society Act.
- b. In the event that attendance at an Annual General Meeting is more than twenty [20] but less than ~~six tenths of one percent~~ **0.5% of the membership**, the meeting will continue for the purposes of fulfilling the Society Act of British Columbia, but shall be limited to the following items of business:
 - i. report of the activities of the Board of Directors
 - ii. members' questions on the activities of the Board of Directors
 - iii. adoption of the budget and the approval of the audited statements
 - iv. adoption of the previous general meeting's minutes

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 07 – RENWICK-SHIELDS/ROGERS

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 6 – ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS

BIRT Bylaw 6.9 is amended as follows:

6.9 Electoral Committee

- a. The Students' Society shall maintain an electoral committee at all times.
- b. The Electoral Committee shall be comprised of three [3] directors, ~~one of whom shall be an executive director.~~

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 08 – RENWICK-SHIELDS/WOOLLGAR

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND THE BYLAWS

BIRT the title of "Executive Director" where it occurs in the Bylaws and refers to one of the five elected and salaried student executive directors be amended to the title "Lead Director".

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 09 – RENWICK-SHIELDS/LOSIER

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 1 – INTERPRETATION

BIRT Bylaw 1.1 is amended as follows:

~~4.1 All references to the plural shall include the singular, and all references to the singular shall include the plural. All references to 'she' shall include 'he' and all references to 'he' shall include 'she'. In accordance with the Students' Society's usual practice, the plural "they" shall be used in place of he or she in these Bylaws.~~

AMENDMENT – KRAMER/PETERSON

Change the word 'PLURAL' to 'PRONOUN'.

AMENDMENT CARRIED

MOTION CARRIED AS AMENDED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 10 – RENWICK-SHIELDS/LOSIER

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 1 – INTERPRETATION

BIRT Bylaw 1 is amended as follows:

- 1.2 "General Manager" shall be **the excluded manager who is chief of staff and is responsible for: business management and planning; operational planning; labour relations; the operational management, renovations, and sustainability of the Student Union Building; and other duties established by the Board of Directors in policy.**
- 1.2 "Executive Director" shall be **the excluded manager responsible for: legal, privacy, and financial compliance of the Students' Society; strategic planning; risk management; human resource management; and other duties established by the Board of Directors in policy.**

BIFRT Bylaw 1 be renumbered accordingly.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 11 – RENWICK-SHIELDS/KRAMER

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 12 – FINANCES OF THE STUDENTS' SOCIETY

BIRT Bylaw 12.3 is amended as follows:

12.3 Signing Officers of the Students' Society

- a. The signing officers of the Students' Society shall be:
 - i. the Chairperson,
 - ii. the Director of Student Affairs,
 - iii. the Director of Finance and Operations,
 - iv. the Director of Events,
 - v. the Director of External Relations,
 - vi. **the Executive Director, and**
 - vii. the General Manager of the Students' Society.

- b. The signatures of the General Manager **or Executive Director** and any two of the executive directors shall be required for the disbursement of any funds or the execution of any legal documents on behalf of the Students' Society.
- c. In the absences of the General Manager **or Executive Director**, ~~she~~ **they** shall designate in writing a member of the Students' Society's senior management staff to assume the General Manager's **or Executive Director's** signing authority as described in 12.3 (b).

AMENDMENT – SZAKACS/BUTZ

Amend 12.3.c as follows:

- c. In the **case of an extended** absences of **either** the General Manager **or Executive Director, or the concurrent absence of both, she the Board shall may** designate ~~in writing temporarily appoint a member of the Students' Society's senior management staff an external third party~~ to assume the General Manager's **or Executive Director's** signing authority ~~as described in 12.3 (b).~~ **for the Students' Society.**

AMENDMENT CARRIED

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 12 – RENWICK-SHIELDS/PETERSON

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND THE BYLAWS

BIRT the title "International Student Representative" in all places that it occurs in the Bylaws be amended to the title "Director of International Student Relations".

BIFRT this amendment shall take effect immediately.

MOTION CARRIED

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 13 – RENWICK-SHIELDS/ROGERS

BIRT the following Special Resolution be added to the October 28, 2015 UVSS Annual General Meeting agenda:

MOTION TO AMEND BYLAW 23 – OFFICE OF THE OMBUDSPERSON

BIRT Bylaw 23 as it is currently worded is struck and replaced with the following:

BYLAW 23 - OFFICE OF THE OMBUDSPERSON

23.1 Purpose and Functions of the Office of the Ombudsperson

The Office of the Ombudsperson (hereinafter called "the Office") is operated under the aegis of the Office of the Ombudsperson Advisory Committee. It is intended to serve all University of Victoria students, former students and persons who have applied to become students (hereafter collectively referred to as *students*), and other members of the University community. The Office shall have the following functions:

- a. The Office shall serve as a general information centre for students regarding all University procedures from which concerns or complaints may arise. The Office shall advise students of their rights and responsibilities and shall inform them of their options and the procedures to follow for dealing with their concerns.

b. The Office shall act as an impartial investigator of students' complaints and may initiate investigations on the Ombudsperson's own motion; where necessary, the Office shall bring findings and recommendations to the attention of the appropriate authorities.

c. The Office does not replace established channels but may offer advice, facilitation or mediation as appropriate at any stage to assist in the resolution of students' complaints.

d. Although it does not have authority to make policy or to replace established University procedures, the Office may make recommendations for improvements to policies, procedures and practices.

e. In the course of investigation and in bringing recommendations forward, the Office shall be concerned with fairness and seek to ensure that the principles of natural justice are observed. Where the Office is satisfied the requirements of these principles have been met, the Office has the right to terminate involvement in the case.

23.2 Operational Guidelines of the Office of the Ombudsperson

a. The Office adheres to the principles and standards of practice of the Association of Canadian College and University Ombudspersons (ACCUO).

b. The Office shall operate independently of the University of Victoria (the University), the Board of Directors of the University of Victoria Students' Society (UVSS) and the Executive Board of the Graduate Students' Society (GSS).

c. The Ombudsperson will avoid conflicts of interest and refrain from activity that could compromise the independence of the Office.

d. All dealings with the Office are confidential and all Office files are for the exclusive use of the Office.

e. Notwithstanding the above, the Office is not required to maintain confidentiality in cases involving the commission of a serious crime or where, in the opinion of the Ombudsperson, there is an imminent risk of physical harm or abuse.

f. The Office shall have access to persons, information and files pertaining to a student provided the student has given written permission to the Office; the Office may have access to other information and files needed to fulfil the functions of the Office as per the memorandum of Agreement between the UVSS, the GSS and the University.

g. The Office shall keep a suitable record of grievances, findings and recommendations. Historical files may be destroyed after a period of one year with no action. Statistical records shall contain no individual identifiers.

h. The Office shall report on office operations at the end of the following periods: January 1 - June 30; July 1- December 31; and shall file with the Ombudsperson Advisory Committee (OAC) statistical reports to cover those terms. Subsequent to the Committee's review, annual reports shall be presented to Senate and distributed widely to the University Community.

i. Where in the course of the Office's operations it becomes evident that there are recurring problems, gaps or inadequacies in University procedures, the Office may seek the advice of the Ombudsperson Advisory Committee on possible strategies and

actions, which may include bringing these matters to broad attention of the University Community.

j. The Office shall publicize its operations using funds available for that purpose.

k. Any complaint about the application of these Terms of Reference by the Office should be addressed to the Ombudsperson Advisory Committee (OAC).

MOTION CARRIED

MOTION – SZAKACS/BUTZ

BIRT the newly established MarioKart Club and Siggravic are ratified without funding for the remainder of the fall 2015 semester.

MOTION CARRIED

MOTION – SZAKACS/LOSIER

BIRT the Iranian Students Association, the Right to Play Club, UVic BioDev, UVic Medieval Club, and Hempology 101 be ratified with funding for the remainder of the fall 2015 semester, with the \$140.50 of funding each being taken from the Clubs Control Account.

MOTION CARRIED

MOTION – SZAKACS/PETERSON

BIRT the returning UVic Student Ambassadors and UVic Surfing Club are ratified without funding for the remainder of the fall 2015 semester.

MOTION CARRIED

MOTION – SZAKACS/LOSIER

BIRT the inactive club accounts that are declared in Appendix A are closed and,
BIFRT any residual funds in these accounts be reallocated to the Clubs' Control account and,
BIFRT \$3,000 be allocated to the UVSS Food Bank.

AMENDMENT – HAGOS/SZAKACS

The \$3,000 to be allocated from the Clubs Control Account.

AMENDMENT CARRIED

MOTION CARRIED

MOTION – SZAKACS/LOSIER

BIRT up to \$600 is allotted to purchase a Fender Passport Conference speaker system from the Clubs' control account.

MOTION CARRIED

MOTION – SZAKACS/PETERSON

BIRT the Board of Directors accept the resignation of Director-At-Large Eliza Beaudry.

MOTION CARRIED

a. OLD BUSINESS

Motion 2015/05/04: 13 – RENWICK-SHIELDS/RYAN

BIRT nominations be opened for members to fill the following committee vacancies:

Policy Development Two (2) Members

**MOTION TO POSTPONE INDEFINITELY – KRAMER/BUTZ
MOTION CARRIED**

Motion 2015/05/04: 14 – RENWICK-SHIELDS/SZAKACS

BIRT nominations be opened to fill the following vacancies on SUB Renovations:

One (1) Member as recommended by the Women's Centre

No nominations.

Motion 2015/05/04: 16 – RENWICK-SHIELDS/SZAKACS

BIRT nominations be opened to fill the following vacancies on SUB Occupants:

One (1) Representative as recommended by UVic Sustainability Project (UVSP)

One (1) Representative as recommended by Campus Community Gardens (CCG)

No nominations.

MOTION 2015/07/27: 1D – RENWICK-SHIELDS/PETERSON

BIRT nominations be opened to fill the following vacancies on EDUCATIONAL EQUITY Advisory ([EdAG](#)):

One (1) Member as recommended by the Native Students' Union

Richel Donalson

One (1) Member as recommended by the Women's Centre

One (1) Member as recommended by the Anti-violence Project

RATIFY DONALSON – UNANIMOUS CONSENT

MOTION 2015/09/14: 1C – RENWICK-SHIELDS/KRAMER

BIRT nominations be opened to elect one [1] undergraduate student to be represented on a Director search committee for the School of Earth and Ocean Sciences.

No nominations.

MOTION 2015/09/14: 1H – SZAKACS/RYAN

BIRT the following new club is ratified without funding for the fall 2015 semester:

- Rapture Events

**MOTION TO POSTPONE INDEFINITELY – LOSIER/BUTZ
MOTION CARRIED**

MOTION 2015/09/14: 1L – RENWICK-SHIELDS/MCCARTEN

BIRT nominations be opened to elect one [1] undergraduate student to be represented on a Director search committee for the School of Exercise, Physical & Health Education.

No nominations.

MOTION 2015/09/28: 01 – RENWICK-SHIELDS/OMAR

BIRT nominations be opened to elect one member to the Sustainability Advisory Committee.

Losier for self.

RATIFY LOSIER – UNANIMOUS CONSENT

MOTION 2015/09/28: 02 – RENWICK-SHIELDS/OMAR

BIRT nominations be opened to elect one undergraduate Nursing student to the search committee for the position of Director in the School of Nursing.

No nominations.

MOTION 2015/09/28: 05 – RYAN/WOOLLGAR

BIRT nominations be opened to elect one director to Marketing Planning & Advisory Group.

Losier for Peterson.

RATIFY LOSIER – UNANIMOUS CONSENT

b. NEW BUSINESS

RECOMMENDED BY POLICY DEVELOPMENT:

MOTION 2015/10/05: 14 - RENWICK-SHIELDS/LOSIER

BIRT the Terms of Reference is amended to add the Manager of Accounting and Payroll as an ex officio non-voting member of Finance & Operations Committee.

MOTION CARRIED

8. IN CAMERA

a. Legal

b. Personnel Committee Report

- i. Voting Members & Ex Officio Non-voting**
- ii. Voting Members – Directors Only**

MOTION TO MOVE IN CAMERA - BUTZ/DEJARLAIS

MOTION CARRIED

8:47pm

MOTION TO MOVE OUT OF CAMERA – BUTZ/PETERSON

MOTION CARRIED

8:57pm

9. MEETING TIMES

The next meeting scheduled by the Board of Directors is:
Monday October 19, 2015 in the SUB Upper Lounge.

10. ADJOURNMENT

**MOTION TO ADJOURN – DESJARLAIS/PETERSON
MOTION CARRIED**

9:00pm

11. DIRECTOR REPORTS

Hagos:

Monday
Board meeting.

Thursday
Social justice mix and mingle.
5 hours 78

Woollgar:

Lgc tabling - 5hrs
Campaigns committee - 1hr
Lgc committee - 1hr
Board meeting - 2hrs
Office hours - 6hrs

Total: 15 hours

Butz:

Gone on vacation from Sept 21-28th

Oct 1: 1 hour of tabling at federal elections

Oct 2: 1 hour of tabling at federal elections

Kramer:

Board Report: September 28th-October 2nd

LGC tabling-2hrs
LGC committee meeting- 1hr
Personnel- 3hrs
Data entry- 2hrs

Total- 8hrs

Middlemass:

September 28th- October 1st:

LGC committee 1.5 hrs
Volunteer resource centre 45 min
Electoral committee 30 min
Data Entry 4 hrs

Total: 6hrs 15 minutes

Renwick-Shields:

Chaired Board Meeting – 3hrs
Board of Governors – 15hrs
Chaired Policy Development – 2hrs
Chaired Member Outreach – 2hrs
Chaired Mental Health Committee – 2hrs
Attended Campaigns Committee – 1.5hrs
Tabled for Federal Elections – 4hrs
Tabled for Let's Get Consensual – 3hrs
Met with Personnel – 5hrs
Worked on AGM agenda – 1hr
Met with Erin – 1hr
Met with Ben – 1hr
Data Entry – 3hrs
Office Hours – 6hrs
Met with Jim Dunsdon – 2hrs
Total: 43.5

Pettifer:

Sept. 14-25
Hours: 13.5
Board meeting – 4hrs
Office hours – 5hrs
Divest Meeting – 2hrs
Operational Relations -30min
DAL check in – 2hrs

Sept. 28-Oct.2
Hours: 7.5
Board Meeting – 2hrs
Federal Election – 30 min
Campaigns Committee – 1hr
Policy Development committee – 1hr
Laci Green – 1hr
Office hours – 2hrs

Peterson:

24 hours

Bevanda:

from sunday the 27th to friday october 2nd I did 3 hours of tabling for federal election, 1 hour of data entry, 1 hour meeting for mental health working group, half hour meeting for campaigns committee, and a hour and a half board meeting.