

POSTER ORDER FORM

Date: _____

Email: _____

Name/Contact: _____

Phone: _____

FAST CODE: _____

PROOF Signature: _____

Dept/Org: _____

PROOFED PRINTED

Billing Address: _____

Posting Date(s): _____

PRINTING

FILE NAME	BW	COLOUR	SIZE	MEDIA	COPIES	PRINTER
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____
_____	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____	_____	_____

PRICING

POSTER RUN + PRINTING:

BW Printing: \$35

COLOUR Printing: \$45

POSTER RUN ONLY: \$25

PAID:

-
- YES
-
-
- NO
-
-
- ACCT

POSTERING GUIDELINES

Poster run goes all over the **SUB & UVic campus**.

Please bring your posters to Graphics Dept. (B109) if they are not being printed at Zap Copy.

REGULATIONS:

- **8.5 x 11** (letter size) posters = **50 /run**
- **11x17** (ledger size) or **8.5 x 14** (legal size) posters = **25 /run**
- One poster - per event - per board
- Posters can be up for a maximum of **2 weeks**

COMMENTS: