



Minutes

Annual General Meeting
Wednesday October 28, 2015 – Cinecenta 3:00pm

1. **CALL TO ORDER**

Chairperson Renwick-Shields called the meeting to order.

2. **ACKNOWLEDGEMENT OF TERRITORIES**

Renwick-Shields acknowledged the territories.

3. **APPROVAL OF CHAIR**

**MOTION TO RATIFY JAMES COCCOLA AS CHAIR - SZAKACS/BUTZ
MOTION CARRIED**

MOTION CARRIED

4. **ADOPTION OF AGENDA**

a. **Agenda of 2015/10/28 AGM**

**MOTION TO ADOPT THE AGENDA - LUKENCHUK/METHOT
MOTION CARRIED**

5. **ADOPTION OF MINUTES**

- a. **Minutes of 2014/10/16 AGM**
- b. **Minutes of 2015/02/05 SAGM**

**MOTION TO ADOPT - SZAKACS/LUKENCHUK
MOTION CARRIED**

6. **MOTIONS FOR CONSIDERATION**

a. **Special Resolutions**

MOTION TO AMEND BYLAW 1 – INTERPRETATION – ROGERS/DEETRO
BIRT Bylaw 1.1 is amended as follows:

~~1.1 All references to the plural shall include the singular, and all references to the singular shall include the plural. All references to 'she' shall include 'he' and all references to 'he' shall include 'she'. In accordance with the Students' Society's usual practice, the pronoun "they" shall be used in place of he or she in these Bylaws.~~

MOTION CARRIED

MOTION TO AMEND BYLAW 1 – INTERPRETATION – KRAMER/PETERSON

BIRT Bylaw 1 is amended as follows:

- 1.2 "General Manager" shall be **the excluded manager who is chief of staff and is responsible for: business management and planning; operational planning; labour relations; the operational management, renovations, and sustainability of the Student Union Building; and other duties established by the Board of Directors in policy.**
- 1.3 **“Executive Director” shall be the excluded manager responsible for: legal, privacy, and financial compliance of the Students’ Society; strategic planning; risk management; human resource management; and other duties established by the Board of Directors in policy.**

BIFRT Bylaw 1 be renumbered accordingly.

MOTION CARRIED

MOTION TO AMEND BYLAW 6 – ELECTION OF MEMBERS TO THE BOARD OF DIRECTORS – BUTZ/RYAN

BIRT Bylaw 6.9 is amended as follows:

- 6.9 **Electoral Committee**
 - a. The Students' Society shall maintain an electoral committee at all times.
 - b. The Electoral Committee shall be comprised of three [3] directors, ~~one of whom shall be an executive director.~~

MOTION CARRIED

MOTION TO AMEND BYLAW 8 – DUTIES AND RESPONSIBILITIES OF DIRECTORS – SZAKACS/QUICKE

BIRT Bylaw 8.1 is amended as follows:

- 8.1 ~~Chairperson~~ **Director of Outreach & University Relations**
 The ~~Chairperson~~ **Director of Outreach & University Relations** shall:
 - a. Chair meetings of the Board of Directors, **or delegate this duty to an external third party as approved by the Board of Directors with a 2/3 majority vote.**
 - b. **Oversee member outreach projects and programs, including volunteer coordination.**
 - c. Liaise with the administration of the University of Victoria,
 - c. Be the Students' Society's spokesperson,
 - d. Oversee the development and implementation of the Students' Society's bylaws and policies,
 - e. Liaise with legal counsel and the **Executive Director General** ~~Manager~~ on legal matters affecting the Society,
 - f. Coordinate with student representatives to the Senate and Board of Governors to advance student interests,
 - g. Act as the Students' Society's liaison with the Ombudsperson's office, and be chairperson of the Ombudsperson Advisory Committee,
 - h. Work with managers to address issues of common concern for all occupants of the Student Union Building,
 - i. Assist the Director of External Relations in coordinating the campaigns of the Society,
 - j. Assist other directors in their duties as needed,
 - k. Perform other duties as outlined in the Bylaws, policy or as assigned by the Board of Directors.

BIFRT the title 'Chairperson', when referring to the elected student executive director position, be amended to 'Director of Outreach & University Relations' in all other places it is referenced in the Bylaws; and

BIFRT this amendment shall take effect on May 1, 2016; and

BIFRT this amended title shall be used for March 2016 elections to the UVSS Board of Directors.

MOTION CARRIED

Lukenchuk opposed.

MOTION TO AMEND BYLAW 8 – DUTIES AND RESPONSIBILITIES OF DIRECTORS – ROGERS/KRAMER

BIRT Bylaw 8.5 is amended as follows:

8.5 Director of ~~External Relations~~ Campaigns & Community Relations

BIFRT the title 'Director of External Relations', when referring to the elected student executive director position, be amended to 'Director of Campaigns & Community Relations' in all other places it is referenced in the Bylaws; and

BIFRT this amendment shall take effect on May 1, 2016; and

BIFRT this amended title shall be used for March 2016 elections to the UVSS Board of Directors.

MOTION CARRIED

MOTION TO OMNIBUS THE REMAINING SPECIAL RESOLUTIONS - METHOT/OMAR

Motion to remove Bylaw 4 pulled ("quorum motion").

OMNIBUS CARRIED

MOTION TO AMEND THE BYLAWS – CARRIED OMNIBUS

BIRT the title "International Student Representative" in all places that it occurs in the Bylaws be amended to the title "Director of International Student Relations".

BIFRT this amendment shall take effect immediately.

MOTION TO AMEND BYLAW 12 – FINANCES OF THE STUDENTS' SOCIETY – CARRIED OMNIBUS

BIRT Bylaw 12.3 is amended as follows:

12.3 Signing Officers of the Students' Society

- a. The signing officers of the Students' Society shall be:
 - i. the Chairperson,
 - ii. the Director of Student Affairs,
 - iii. the Director of Finance and Operations,
 - iv. the Director of Events,
 - v. the Director of External Relations,
 - vi. **the Executive Director, and**
 - vii. the General Manager of the Students' Society.
- b. The signatures of the General Manager **or Executive Director** and any two of the executive directors shall be required for the disbursement of any funds or the execution of any legal documents on behalf of the Students' Society.
- c. In the **case of an extended** absences of **either** the General Manager **or Executive Director, or the concurrent absence of both, she the Board shall**

may designate in writing temporarily appoint a member of the Students' Society's senior management staff an external third party to assume the General Manager's or Executive Director's signing authority as described in 42.3 (b) for the Students' Society.

MOTION TO AMEND THE BYLAWS – CARRIED OMNIBUS

BIRT the title of “Executive Director” where it occurs in the Bylaws and refers to one of the five elected and salaried student executive directors be amended to the title “Lead Director”.

MOTION TO AMEND BYLAW 23 – OFFICE OF THE OMBUDSPERSON – CARRIED OMNIBUS

BIRT Bylaw 23 as it is currently worded is struck and replaced with the following:

BYLAW 23 - OFFICE OF THE OMBUDSPERSON

23.1 Purpose and Functions of the Office of the Ombudsperson

The Office of the Ombudsperson (hereinafter called “the Office”) is operated under the aegis of the Office of the Ombudsperson Advisory Committee. It is intended to serve all University of Victoria students, former students and persons who have applied to become students (hereafter collectively referred to as *students*), and other members of the University community. The Office shall have the following functions:

- a. The Office shall serve as a general information centre for students regarding all University procedures from which concerns or complaints may arise. The Office shall advise students of their rights and responsibilities and shall inform them of their options and the procedures to follow for dealing with their concerns.
- b. The Office shall act as an impartial investigator of students' complaints and may initiate investigations on the Ombudsperson's own motion; where necessary, the Office shall bring findings and recommendations to the attention of the appropriate authorities.
- c. The Office does not replace established channels but may offer advice, facilitation or mediation as appropriate at any stage to assist in the resolution of students' complaints.
- d. Although it does not have authority to make policy or to replace established University procedures, the Office may make recommendations for improvements to policies, procedures and practices.
- e. In the course of investigation and in bringing recommendations forward, the Office shall be concerned with fairness and seek to ensure that the principles of natural justice are observed. Where the Office is satisfied the requirements of these principles have been met, the Office has the right to terminate involvement in the case.

23.2 Operational Guidelines of the Office of the Ombudsperson

- a. The Office adheres to the principles and standards of practice of the Association of Canadian College and University Ombudspersons (ACCUO).
- b. The Office shall operate independently of the University of Victoria (the University), the Board of Directors of the University of Victoria Students' Society (UVSS) and the Executive Board of the Graduate Students' Society (GSS).

c. The Ombudsperson will avoid conflicts of interest and refrain from activity that could compromise the independence of the Office.

d. All dealings with the Office are confidential and all Office files are for the exclusive use of the Office.

e. Notwithstanding the above, the Office is not required to maintain confidentiality in cases involving the commission of a serious crime or where, in the opinion of the Ombudsperson, there is an imminent risk of physical harm or abuse.

f. The Office shall have access to persons, information and files pertaining to a student provided the student has given written permission to the Office; the Office may have access to other information and files needed to fulfil the functions of the Office as per the memorandum of Agreement between the UVSS, the GSS and the University.

g. The Office shall keep a suitable record of grievances, findings and recommendations. Historical files may be destroyed after a period of one year with no action. Statistical records shall contain no individual identifiers.

h. The Office shall report on office operations at the end of the following periods: January 1 - June 30; July 1- December 31; and shall file with the Ombudsperson Advisory Committee (OAC) statistical reports to cover those terms. Subsequent to the Committee's review, annual reports shall be presented to Senate and distributed widely to the University Community.

i. Where in the course of the Office's operations it becomes evident that there are recurring problems, gaps or inadequacies in University procedures, the Office may seek the advice of the Ombudsperson Advisory Committee on possible strategies and actions, which may include bringing these matters to broad attention of the University Community.

j. The Office shall publicize its operations using funds available for that purpose.

k. Any complaint about the application of these Terms of Reference by the Office should be addressed to the Ombudsperson Advisory Committee (OAC).

MOTION TO AMEND BYLAW 4 – GENERAL MEETINGS AND REFERENDA – KIMMEET/SZAKACS

BIRT Bylaw 4.9 is amended as follows:

4.9 Quorum for General Meetings and Referenda

- a. Quorum for general meetings shall be ~~six tenths of one percent [0.6 %]~~ **0.5%** of the membership subject to the Society Act.
- b. In the event that attendance at an Annual General Meeting is more than twenty [20] but less than ~~six tenths of one percent~~ **0.5% of the membership**, the meeting will continue for the purposes of fulfilling the Society Act of British Columbia, but shall be limited to the following items of business:
 - i. report of the activities of the Board of Directors
 - ii. members' questions on the activities of the Board of Directors
 - iii. adoption of the budget and the approval of the audited statements
 - iv. adoption of the previous general meeting's minutes

MOTION FAILED

- b. **Ordinary Resolutions**

MOTION – ROGERS/RENWICK-SHIELDS

WHEREAS tuition-fees in BC already make post-secondary education inaccessible to many;
and

WHEREAS tuition has already increased a rate that has far surpassed inflation rates;
therefore

BIRT the UVSS oppose any future deregulation of tuition fees including those for
professional programs; and

BIFRT the UVSS oppose any lobbying efforts from any organization that would remove or
otherwise increase the cap on tuition fees for any program.

MOTION CARRIED

c. Financial Motions for Consideration

Motion to Adopt the 2015-2016 Budget – SZAKACS/METHOT

BIRT the 2015-2016 Budget be adopted as presented, as recommended by the Board of
Directors.

Kevin Tupper expressed concerned that Main Kitchen lost \$77,000 and that many
businesses are lumped into this category. Said it makes sense from a managerial
perspective but doesn't from an accounting perspective. Students deserve to have a fuller
picture of the loss for food and beverage oriented businesses. 8 years of losses in this area
needs a plan for improvement.

MOTION CARRIED

Motion to Receive the 2014-2015 Audited Financial Statements – LUKENCHUK/PHOSY

BIRT the 2014-2015 Audited Financial Statements be received.

MOTION CARRIED

7. BOARD OF DIRECTORS REPORT

The Executive (now "Lead") Directors gave reports on their portfolios. Directors at Large also gave
reports.

8. QUESTION PERIOD (30 minutes)

Question Period started at 5:20pm.

9. ANNOUNCEMENTS

10. ADJOURNMENT

MOTION TO ADJOURN - SZAKACS/BUTZ

MOTION CARRIED

The meeting adjourned at 5:44pm.