

JOB DESCRIPTION

BUSSER - FELICITA'S

BUSINESS OPERATIONS DIVISION

UNIVERSITY OF VICTORIA STUDENTS' SOCIETY

FUNCTION:

1. Assist in the delivery and clearing of food and beverages to customers.

ORGANIZATIONAL RELATIONSHIPS:

1. Reports and is responsible to the Felicita's Student Supervisor and Felicita's Manager but under the overall authority of the General Manager.

ORGANIZATIONAL BACKGROUND:

1. Founded in 1964, the University of Victoria Students' Society (UVSS) is an incorporated membership based non-profit that is autonomous from the University and provides advocacy, services and events to all undergraduate students at UVic.

DUTIES:

1. Inform server of food and beverage requests.
2. Assist in the delivery and clearing of customers' food and beverages.
3. Provide fast, efficient, and courteous service to customers.
4. Maintain constant flow of dishes to the dishwasher, and glasses through the glasswasher.
5. Maintain and stack empty bottle cases in the hallway.
6. Keep tables and floor clean at all times.
7. Notify co-workers of any security problems or potential issues.
8. Other related duties as assigned.

QUALIFICATIONS:

Required:

1. Must be an active member in good standing of the University of Victoria Students' Society (registered in undergraduate classes).
2. Valid "Serving It Right" certificate.
3. Nineteen (19) years of age or older.
4. Dedicated to a high level of customer service.
5. Must be able to work as part of a team.
6. Must be punctual and reliable.
7. Ability to work independently with little supervision.
8. Ability to be flexible under stress and in dealing with difficult people.
9. Minimum of three (3) months experience bussing in a busy liquor and food establishment.

This is a student job and is a unionized position with the United Steelworkers. The University of Victoria Students' Society is an equal opportunity employer.