

JOB DESCRIPTION

SITE OFFICER

UVIC CAMPUS COMMUNITY GARDEN (CCG)
UNIVERSITY OF VICTORIA STUDENTS' SOCIETY

FUNCTION:

1. Assists in the daily site operations of the community garden, education and outreach.

ORGANIZATIONAL RELATIONSHIP:

1. The CCG Site Officer reports to the CCG Coordinator through the CCG Board of Directors through the UVSS General Manager.

ORGANIZATIONAL BACKGROUND:

1. Founded in 1964, the University of Victoria Students' Society (UVSS) is an incorporated membership based non-profit that is autonomous from the University and provides advocacy, services and events to all undergraduate students at UVic.
2. The CCG is an organization which provides space to UVic students, faculty, and staff for organic urban agriculture.

DUTIES:

1. Assist the CCG Coordinator with garden volunteers, site projects and work parties.
2. Assist the CCG Coordinator with the maintenance of communal garden areas.
3. Assist the CCG Coordinator with workshops and events.
4. Assist the CCG Coordinator with maintenance of infrastructure.
5. Provide site tours and volunteer training.

QUALIFICATIONS:

1. Must be a member in good standing of the University of Victoria Students' Society.
2. Experience with the CCG or another similar community garden project is preferred.
3. Minimum 1 season of organic gardening and/or farming experience
4. Passionate about gardening, food security, and sustainability.
5. Able to self-direct and take initiative.
6. Demonstrated commitment to fostering positive community atmosphere.
7. Able to perform moderate physical labour.
8. Able to organize, prioritize and follow through.
9. Good written and verbal communications and interpersonal skills.

This is a student job and is a unionized position with the United Steelworkers. The University of Victoria Students' Society is an equal opportunity employer.